BANGALORE UNIVERSITY

Ex.VA/LLB/Exam Fee Notification/ 2018-19

Office of the Registrar (Evaluation),
Pareeksha Bhavan,
Jnana Bharathi, Bangalore -560 056.
Dated: 23.11.2018.

NOTIFICATION

Sub: 1) Conduct of I to X Semester of B.A. L.L.B. (ULC only) Examination Fees-for December 2018 / January 2019.

Ref: 1) U.O.No. ACA-4/Calendar of Events/5 years/LLB/2018-19, Dated: 08.09.2018.
2) Approval of Vice-Chancellor Dated: 22.11.2018.

*****

It is hereby notified that, the procedures for collection of Examination fee for Dec-2018 / Jan-2019 B.A L.L.B. (ULC Only), Examination for filling up of Examination application forms are as detailed below.

The Officers/Official of Examination Section of Bangalore University, Principals, University Law College and their staff have to follow the procedures laid down scrupulously. It should be noted that, as was done last year, this year also same procedure to be followed.

1. The University will send the PASSWORD through SMS to the Principals of University Law College for downloading the Examination fee collection of Pro-forma from the Website www.bangaloreuniversity.ac.in. By using the Password the colleges can access the format of Examination on the screen, course wise and semester wise. The colleges have to enter all the details required in the pro-forma of each candidate in the format. After entering the details of all the candidates, such as course/semester, subject appearing, category and fees, the colleges can download the filled pro-forma of each candidate. The colleges have to collect the fees, from the candidates as noted below:

2. The colleges have to download individual application form after filling all particulars in the system itself and submit the same along with necessary documents. The colleges have to take the photo of the candidate through web camera. If the web camera is not available or if there is no facility to scan the photos, such colleges have to down load the filled application form and collect the photos from the candidate and paste in the space provided on the downloaded application form.

3. Last date for payment of Examination fee and submission of Examination application form to the college by the students:

   a) Without Fine — 30.11.2018.
   b) With Fine of Rs.200/- — 04.12.2018.

4. a) Last Date for Submission of downloaded filled Examination application forms along with Examination fee in the form of Demand Draft to the University by the colleges: — 05.12.2018.

   b) Last Date for submission of Question Paper Indent along with one set of candidate list(for verification) to the Confidential Section: — 05.12.2018.

Scanned by CamScanner

PROCEDURE FOR SUBMISSION OF EXAMINATION FORMS AND PAYMENT OF EXAMINATION FEES for

- **I to X** Semester BA. L.L.B. (5 year Course), (For Both Fresh and Repeaters Candidates as the case may be) (ULC Only)

5. The Principals are hereby requested to follow the under mentioned procedures while submitting Examination application forms and Examination fees.

   a. The principals will be provided a PASS WORD for Examination application form.
   b. The University will send the PASS WORD through SMS to all the Principals.
   c. University will host the list of candidates of I to X Semester L.L.B (5 years course) on the website www.bangaloreuniversity.ac.in.
   d. After entering the password, the Principals will get the course/semester wise list of the Candidates with register number will be displayed on the screen.
   e. When the Register Number of the candidates by entered the Examination application form will
      be displayed on the screen with all the subjects of I to X Semester L.L.B. (5 years course) as the case may be.
   f. The Colleges have to tick the subjects for which the candidate is appearing for the examination.
   g. After ticking all the subjects, the computer automatically display the total amount of Examination fees to be paid by the candidate.
   h. Thereafter, the Principal may take out print out of the Student copy, College copy and the University copy.
   i. If any candidate's (Fresh or Repeaters) information is not found on the Website, then there is a provision on the website, for the Principals to add the details of left out candidates.
   j. After taking the print out & the colleges have to verify the fees printed in the downloaded format and collect the same from the candidates and issue the student copy with the seal and signature of the Principal.
   k. On the last day of the notified date, the system will get automatically locked and the colleges can take printout of the total number of candidates, total amount, course-wise, semester wise. On that basis the colleges have to obtain **Demand Draft for Examination Fee** drawn in favors of the **Finance Officer, BANGALORE UNIVERSITY, BANGALORE** and submit the same to the Special Officer with **three sets** of **downloaded candidate list** to issue Examination admission ticket and on or before 05.12.2018.
   l. For extension of any dates or for delay in payment, same procedure has to be followed with fine on the notified dates

6. **DETAILS OF EXAMIANTION FEE TO BE COLLECTED FROM THE STUDENTS:**

a) L.L.B. (5 years Course)	Whole Examination
1) I to VII & IX Sem.(Fresher) L.L.B.}	Rs.1,200/-
Each Theory Paper(All Semester)	Rs.300/-
2) VIII & X Sem. }	Rs.1,200/-
Practical(Whole Exam)	Rs.500/-
Repeaters Each Practical	Rs.250/-

Scanned by CamScanner

7. The Candidates have to pay the following fees in addition to the Examination fees prescribed above:

Common Fee	
Examination Processing Fee	Rs. 50-00
Marks Card Fee	Rs.150-00
OMR Fee	Rs. 15-00
Scrutiny Fee	Rs.10-00
TOTAL	Rs. 225-00

8. As per the **Govt. Order No. :ಕಇ 83 ಪಕವಿ 2013, ಬೆಂಗಳೂರು, ದಿನಾಂಕ:27-06-2013**), Principals of the colleges are not supposed to demand the prescribed fee from SC/ST students of Karnataka. Who have registered and applied for scholarship (Online) for the academic year 2014-15, in Social Welfare Department and where Parents Annual income is less than or equal to Rs.2,50,000/-. The fees so prescribed to be paid by SC/ST students will be reimbursed by the Social Welfare Department on submission of On-line Post –Metric applications by the students. The Principals of University Law Colleges shall (obtain the reimbursement of fee (which will be remitted to DSW Account DIRECT by CASH TRANSFER from Social Welfare Department) by forwarding on Online Post-Metric applications, SC/ST students registered application for scholarship (online only) have to pay only OMR sheet fee of Rs.15/-as Submission of Social Welfare Scholarship Online Registration copy.

The Principals should ascertain that the SC/ST students have submitted the following Photocopies of the documents, which are attested by the Gazetted Officer along with on-line Post-Metric application (on which the photo of the student and 15 digit Registration Number is displayed):-

1. Caste Certificate of the Student issued by the Tahsildar.
2. Parents' Annual Income Certificate (less than or equal to Rs.2,50,000/-) issued by the Tahsildar. **(valid up to 5 years) (If the parent of the student is a State/Central Government Employee, salary slip shall be insisted along with the Income Certificate)**
3. Previous year Marks Card/Result sheet.
4. Student's Bank A/c. Passbook (Front sheet with photo of the student, IFSC code, etc.,)

However, if the above documents are not found to be enclosed along with the Online Post-Metric application the Principals shall collect the prescribed fee from the students.

The Principals of the concerned colleges should give undertaking to the effect that they would get the reimbursement of Examination fees of online registered SC/ST students and remit them to the university.

In case of non-receipt of Scholarship/Fee reimbursement of a particular student from the Social Welfare Department for the reasons mentioned therein by that department, that student shall be directed to pay the prescribed semester Examination fee before appearing for the next semester Examination.

The fee reimbursement for SC/ST students is not applicable for repeaters and SC/ST students of other states. Hence the Principals of the concerned college shall collect the prescribed fee from the repeaters.

Scanned by CamScanner

The prescribed fee shall not be collected from the students of Cat-1students whose Parents Annual Income is less than or equal to Rs.2,50,000/- and the students of 2A, 3A & 3B & other categories whose Parents' annual Income is less than or equal to Rs.1,00,000/- are eligible to apply for the reimbursement. In case of these students, the Backward Class Welfare Department will reimburse the Examination fee to the Bank account of the University on submission of Fee concession application to the concerned BCM office. ಸರ್ಕಾರಿ ಆದೇಶ ಸಂಖ್ಯೆಃಹಿಂವಕ/589/©ಎಂ.ಎಸ್2013, ದಿನಾಂಕ:05-10-2013ಕ್ಕೆ ತಿದ್ದುಪಡಿ ಮತ್ತು ಸೇರ್ಪಡೆ ಆದೇಶ ಸಮ ಸಂಖ್ಯೆ ದಿನಾಂಕ:06-08-2014. However the candidate has to pay Full Fee whole Examination Fees Common fee.

The Principal has to obtain them undertakings from the OBC students that if the fee reimbursement is not credited to the University account the student is liable to pay the exempted fees of odd semester along with the Examinations fee of even semester before appearing for the next semester Examination.

The students belonging to Minorities i.e., Muslims, Christians, Buddhists, Sikhs, etc., where parent's Annual Income is less than or equal to Rs.1,00,000/- and who have applied for Financial support from Minorities Welfare Department are extended Educational Financial support of Rs.5,000/- only per Academic year. However, the reimbursement of fees are not extended by the department till date. Hence, students belonging to Minorities have to pay the prescribed fee.

9. **The mere payment of Examination fee and submission of application does not order entitlethe student to appear for the examination, unless he/she fulfills all the conditions of the course laid down in the regulation of the course by the University.**

10. The Practical Examinations time-table for the course wherever prescribed will be notified by the Chief-Superintendent of the concerned Examination centre. The practical Examination may be conducted before the theory Examination and submit Practical marks lists soon after the completion of the practical Examination to the computer Section under due acknowledgement. The detailed Time-Table for theory Examinations will be notified in due course.

11. Late submission of Examination application and D.D. if any, to the University will Attract Penal fee of Rs.5,000/-.

12. Question paper Indent along with one set of candidate list (for verification) should be submitted directly to the Confidential Section, Examination Branch, Natural Science, Block, Central College Premises, Dr. Ambedkar Veedhi, Bangalore-560 001 on or before **05.12.2018** failing which Rs.5,000/- will be imposed as penal fee for late submission.

By Order,

23/11/18

REGISTRAR (EVALUATION)

23/11/2018

To.

The Principal, University Law college, Bangalore University, Bangalore.

Copy to: 1. PS to VC/Registrar/Registrar(Eva)/Finance Officer, BUB.
2. All Officers/Superintendents of Examination Branch, BUB.
3. M/s Inhawk IT Solutions Pvt. Ltd, Bangalore with a request to host the above notification on the Bangalore University website, and also send SMS alert to all the Principals of the LAW Course of Bangalore University.
4. FC/OC.

Scanned by CamScanner