



Ex.VI/UG/Fee Notification/2018-19.

Office of the Registrar (Eva),
Pareeksha Bhavan,
Jnana Bharathi,
Bengaluru - 560 056.
Dated: 27.09.2018.

NOTIFICATION

Sub: Collection fees of I/III/V Semester BA/ BSc/ BCom/ BBA/ BBM/ BCA/ BVA/ BSW/ B.Voc(IT)/ B.Voc(RM)/ B.Voc(MLT)/ B.Voc(FP&N)/ B.Sc (H.Sc)/ B.Sc (IDD)/ BASLP I, III, V & VII Semester BHM etc., Examination and other instructions for Nov-Dec 2018 examination.

- Ref: 1. No. Aca-1/A1/UG-Calendar of Events/2018-19, Dated: 12.04.2018.
2. Notification No. Ex/UG/Fee Notification/2018-19, Dated: 22.09.2018
3. BCWD Notification No.BCK/SS/CR-34/2014-15, Dated: 14-08-2014.
4. Vice – Chancellor's approval dated: 26.09.2018

It is hereby notified that, the procedures to be followed for collection of examination fees for I, III and V Semester BA/ BSc/ BCom/ BBA/ BBM/ BCA/ BVA/ BSW/ B.Voc(IT)/ B.Voc(RM)/ B.Voc(MLT)/ B.Voc(FP&N)/ B.Sc (H.Sc)/ B.Sc (IDD)/ BASLP I, III, V & VII Semester BHM etc., examination and filling of examination application forms are as detailed below. The Officers/Officials of Examination Section of BU and Principals and their staff of affiliated colleges have to follow the procedures laid down scrupulously as was done during previous examinations.

1. The Principals of all Affiliated UG colleges have to use the PASSWORD issued to them during previous examination for downloading the examination fee collection pro-forma of Nov-Dec 2018 examinations from the website www.bangaloreuniversity.ac.in. By using the password the colleges can access the format of examination on the screen, course wise and semester wise. The colleges have to enter all the details required in the pro-forma of each candidate in the format. After entering the details of all the candidates, such as course/semester, subject appearing, category and fees, the colleges can download the filled pro-forma of each candidate. The colleges have to collect the fees as per the fees notified hereunder from the candidates.
2. The colleges have to download individual application form after filling all particulars in the system itself and submit the same along with necessary documents. The colleges have to take the photo of the candidate through web camera. If the web camera is not available or if there is no facility to scan the photos, such colleges have to download the filled application form and collect the photos from the candidate and paste in the space provided on the downloaded application form.

Payment of examination fee and submission of examination application forms/DDs:

a	Last Date for Payment of examination fee and submission of duly filled examination application forms to the college by the candidates (Fresher and Repeater) WITHOUT FINE	20.10.2018
b	Last Date for Submission of DD and duly filled downloaded examination application forms by the colleges to the Registrar(Evaluation) (without Fine) City Colleges Rural Colleges	23.10.2018 24.10.2018
c	Last date for payment of examination fee with a Fine of Rs.200/-	29.10.2018

d	Last date for payment of examination fee with a special fine of Rs. 1000/-	31.10.2018
e	Last date for submission of DD and duly filled downloaded examination application forms by the colleges to Registrar (Eva) with Fine.	02.11.2018
f	Last Date for submission of Question Paper Indent along with one set of candidate list(for verification) to the Confidential Section	31.10.2018
g	Hosting of admission tickets on the website who have paid Examinations fee before 29.10.2018	05.11.2018

3. PROCEDURE FOR SUBMISSION OF EXAMINATION FORMS AND PAYMENT OF EXAMINATION FEE:

- The Bangalore University has introduced collection of examination Fees through on-line for the UG courses
- The principals have to collect the exam fees as per the schedule shown above.
- The principals should obtain the DD for examination fees collected immediately on the next day of the last date fixed for the collection of examination fees.
- Principals have to use the same PASSWORD issued previous years for accessing exam application form, and new colleges have to obtain the Password by submitting an application along with affiliation order and Mobile Number of the Principal.
- University will host the list of candidates of 1st, 3rd and 5th (& 7th SEM in BHM) semesters Fresher and Repeaters course wise/semester wise with Register numbers on the website www.bangaloreuniversity.ac.in.
- After entering the password, the Principals will get the course wise list of 1st, 3rd and 5th semester 7th Sem (BHM) candidates. Under course wise list, the list of candidates with Register number will be displayed on the screen.
- When the Register number of the candidate is entered on the system, his application form will be displayed on the screen with all the subjects of 1st, 3rd and 5th (& 7th SEM in BHM) semesters.
- Colleges have to tick on the subject for which the candidate is appearing for the examination. If any subject is not displayed, the colleges have to enter the subject and tick on the subject in the column provided in the system.
- If any candidate's (Fresher or Repeater) information is not found on the website, then there is a provision on the website for the Principal to add the details of the left out candidates.
- After ticking on all the subjects, the computer automatically displays the total amount of examination fees to be paid by the candidate.
- Thereafter, the Principal may take out print outs of the Student copy, College copy and the University copy. After taking the print out, the colleges have to verify the fees printed in the downloaded examination application with the fees notified in the examination fees. Collect the examination fees from the candidates and issue the student copy with the seal and signature of the Principal to them.
- On the last day of the notified date, the system will get automatically locked and the colleges can take print out of the total number of candidates, total amount to be paid, course wise and semester wise. On that basis the colleges have to obtain **Examination Fee Demand Draft** drawn in favour of the **Finance Officer, BUB** and submit the same to the **Account section at Pareeksha bhavan, Jnanabharathi Campus** along with **three sets of downloaded candidate list** to issue examination admission ticket and nominal rolls.
- For extension of any dates in payment, the same procedure has to be followed with fine on the notified dates mentioned in the fee extension notification.
- Principals shall ensure that, only those students who have fulfilled the attendance requirement as laid down in the regulation of the course, shall be allowed to fill in the examination application and only such students shall be permitted to appear for examination.**

4. The Semester Examination fee prescribed for various Under Graduate (UG) course offered Bangalore University for the fresh candidates for the year 2018-19 is notified under:

FRESHERS				
1	2	3	4	5
COURSE	SEMESTER	WHOLE EXAMINATION FEE including Practical/ Viva-Voce/ Dissertation/Project (in Rs.)	Application or OMR – Rs.15/- Marks card fee – Rs.150/- Scrutiny fee – Rs.10/- Processing fee – Rs.50/-	Total Fees
FACULTY OF ARTS				
BACHELOR OF ARTS (WITHOUT PRACTICAL SUBJECT)	1	450	225	675
	3	450	225	675
	5	530	225	755
BACHELOR OF ARTS (WITH ONE PRACTICAL SUBJECT – GEOGRAPHY/ PSYCHOLOGY)	1	500	225	725
	3	500	225	725
	5	630	225	855
BACHELOR OF SOCIAL WORK	1	500	225	725
	3	550	225	775
	5	550	225	775
BACHELOR OF VISUAL ARTS	1	2650	225	2875
	3	2850	225	3075
	5	2050	225	2275
	7	2400	225	2625
FACULTY OF COMMERCE				
BACHELOR OF COMMERCE	1	690	225	915
	3	770	225	995
	5	610	225	835
BACHELOR OF COMMERCE (VOCATIONAL COURSE)	1	3450	225	3675
	3	3450	225	3675
	5	3000	225	3225
BACHELOR OF BUSINESS ADMINISTRATION	1	2150	225	2375
	3	2500	225	2725
	5	2150	225	2375
BACHELOR OF HOTEL MANAGEMENT	1	2750	225	2975
	3	2400	225	2625
	5	1150	225	1375
	7	2100	225	2325
BACHELOR OF VOCATIONAL COURSE (RETAIL MANAGEMENT)	1	2850	225	3075
	3	2850	225	3075
	5	2250	225	2475
BACHELOR OF VOCATIONAL COURSE (DATA & WEB ANALYSIS)	1	3000	225	3225
	3	2400	225	2625
	5	2000	225	2225
FACULTY OF SCIENCE				
BACHELOR OF SCIENCE	1	600	225	825
	3	600	225	825
	5	830	225	1055
BACHELOR OF COMPUTER APPLICATIONS	1	2700	225	2925
	3	2700	225	2925
	5	2700	225	2925

1	2	3	4	5
COURSE	SEMESTER	WHOLE EXAMINATION FEE including Practical/ Viva-Voce/ Dissertation/Project (in Rs.) (wherever applicable)	Application or OMR – Rs.15/- Marks card fee – Rs.150/- Scrutiny fee – Rs.10/- Processing fee – Rs.50/-	Total Fees
BACHELOR OF AUDIOLOGY, SPEECH & LANGUAGE PATHOLOGY	1	550	225	775
	3	630	225	855
	5	550	225	775
BACHELOR OF SCIENCE (FASHION & APPAREL DESIGN)	1	2650	225	2875
	3	2650	225	2875
	5	2850	225	3075
BACHELOR OF VOCATIONAL COURSE (INFORMATION TECHNOLOGY)	1	2650	225	2875
	3	2650	225	2875
	5	3650	225	3875
BACHELOR OF VOCATIONAL COURSE (MEDICAL LAB TECHNOLOGY (MLA COLLEGE))	1	2600	225	2825
	3	2600	225	2825
	5	3000	225	3225
BACHELOR OF VOCATIONAL COURSE (MEDICAL LAB TECHNOLOGY (PADMASHREE COLLEGE))	1	2600	225	2825
	3	2600	225	2825
	5	3750	225	3975
BACHELOR OF VOCATIONAL COURSE (FOOD PROCESSING NUTRACEUTICALS)	1	2650	225	2875
	3	2650	225	2875
	5	3650	225	3875
BACHELOR OF VOCATIONAL COURSE (INTERIOR DESIGN DECOR)	1	2650	225	2875
	3	2650	225	2875
	5	3650	225	3875

The Examination fees for repeaters for each Theory & Practical paper, Viva-Voce, Dissertation & Project for all the semesters (wherever applicable) of the respective courses are prescribed as below:

REPEATERS							
1	2	3	4	5	6	7	8
Sl. No.	Course	Theory	Practical	Non Core Paper	Viva-Voce	Dissertation	Project
FACULTY OF ARTS							
Note: PP- Per paper(Language & Core subjects), *Subject to a maximum of , PPR- Per Project, MP -Minor Project. Odd semester – I, III, V & VII.							
1	BACHELOR OF ARTS (WITHOUT PRACTICAL SUBJECT)	150 PP *600	NA	75 PP	NA	NA	NA
2	BACHELOR OF ARTS (WITH PRACTICAL SUBJECT – GEOGRAPHY/ PSYCHOLOGY)	150 PP *600	75 PP	75 PP	NA	NA	NA
3	BACHELOR OF SOCIAL WORK	150 PP *600	75 PP	75 PP	NA	NA	NA
4	BACHELOR OF VISUAL ARTS	500 PP *2500	250 PP	75 PP	NA	NA	NA

1	2	3	4	5	6	7	8
Sl. N o.	Course	Theory	Practical	Non Core Paper	Viva-Voce	Dissertation	Project
FACULTY OF COMMERCE							
1	BACHELOR OF COMMERCE	250 PP *1000	NA	75 PP	NA	NA	NA
2	BACHELOR OF COMMERCE (VOCATIONAL COURSE)	800 PP *3200	250 PP	75 PP	NA	NA	NA
3	BACHELOR OF BUSINESS ADMINISTRATION	500 PP *2500	NA	75 PP	NA	NA	NA
4	BACHELOR OF BUSINESS ADMINISTRATION	500 PP *2500	NA	75 PP	NA	NA	NA
5	BACHELOR OF HOTEL MANAGEMENT	500 PP *2500	250 PP	75 PP	250 PP	NA	1500 PPR
6	BACHELOR OF VOCATIONAL COURSE (RETAIL MANAGEMENT)	800 PP *3200	250 PP	75 PP	250 PP	NA	NA
7	BACHELOR OF VOCATIONAL COURSE (WEB ANALYSIS)	800 PP *3200	250 PP	75 PP	NA	NA	1500 PPR
FACULTY OF SCIENCE							
1	BACHELOR OF SCIENCE	150 PP *600	75 PP	75 PP	NA	NA	NA
2	BACHELOR OF COMPUTER APPLICATIONS	500 PP *2500	250 PP	75 PP	NA	NA	1500 PPR
3	BACHELOR OF AUDIOLOGY, SPEECH & LANGUAGE PATHOLOGY	150 PP *600	75 PP	75 PP	NA	NA	NA
4	BACHELOR OF SCIENCE (FASHION & APPAREL DESIGN)	800 PP *3200	250 PP	75 PP	NA	NA	NA
5	BACHELOR OF VOCATIONAL COURSE (INFORMATION TECHNOLOGY)	800 PP *3200	250 PP	75 PP	NA	NA	NA
6	BACHELOR OF VOCATIONAL COURSE (MEDICAL LAB TECHNOLOGY)	800 PP *3200	250 PP	75 PP	2000	NA	300 MP 3000 PPR
7	BACHELOR OF VOCATIONAL COURSE (FOOD PROCESSING NUTRACEUTICALS)	800 PP *3200	250 PP	75 PP	NA	NA	NA
8	BACHELOR OF VOCATIONAL COURSE (INTERIOR DESIGN DECOR)	800 PP *3200	250 PP	75 PP	NA	NA	NA

The repeaters shall pay the following fees in addition to the above fees for each semester:

Sl.No.	Fee Particulars	Amount
1	Examination Application Fee/ OMR Fee	15/-
2	Mark card Fee	150/-
3	Scrutiny Fee	10/-
4	Processing Fee	50/-
Total Rs.		225/-

NOTE: College offering courses having practical/ Viva-Voce/ Project/ Dissertation Examinations shall contact the respective BOE Chairpersons well in advance for conduct of the said examinations.

5. INFORMATION REGARDING SCHOLARSHIP (FEE CONCESSION FROM THE GOVT):

- a. The Principals of the colleges are not supposed to demand the prescribed examination fees from SC/ST students of Karnataka (ಸರ್ಕಾರದ ಆದೇಶ ಸಂಖ್ಯೆ: ಸಕಾಇ-83/ ಪ.ಕಾ.ಬಿ 2012, ಬೆಂಗಳೂರು ದಿನಾಂಕ: 27-06-2013). The fees prescribed to be paid by them will be reimbursed by the Social Welfare Department on submission of On-line Post-Metric applications by the SC/ST students.

The Principals should ascertain that the SC/ST students have submitted the following photocopies of the documents (attested by the Gazetted Officer) along with on-line Post-Metric Application (on which the photo of the student and 15 digit Registration Number is displayed):-

1. Caste Certificate of the Student issued by the Tahsildar.
2. Parents' Annual Income Certificate (less than or equal to Rs.2.5 lacs) issued by the Tahsildar. (valid up to 5 years) (If the parent of the student is a State/Central Government Employee, salary slip shall be insisted along with the Income Certificate).
3. Previous Year Marks Card/Result sheet.

However the SC/ST students whose fees are reimbursed from the Social welfare Department shall pay only the OMR sheet fee of Rs. 15/- each for Theory, Practical and Viva-Voce/Project/Dissertation.

The Principals of the colleges shall obtain the reimbursement of fees by forwarding the Online Post-Metric applications to the Social Welfare Department. The fees will be remitted to Principal's account DIRECTLY by CASH TRANSFER from The Social Welfare Department. **If the fee so remitted to Principal's account is disbursed to the concerned students, the concerned Principal shall collect the prescribed fees of this semester along with the fees of previous semester from such SC /ST students and remit the same to the University account without fail.**

- b. THE FOLLOWING SC/ST CANDIDATES ARE NOT ELIGIBLE TO CLAIM FEE REIMBURSEMENT
1. SC/ST Students from other states.
 2. SC/ST students of Karnataka whose parents' annual income is more than 2.5 lakhs.
- c. However, if the above documents are not found to be enclosed along with the Online Post-Metric application, the Principals shall collect the full prescribed fee from the SC/ST students. The fee reimbursement is not applicable for repeaters who belong to SC/ST of Karnataka. Hence, the Principals shall collect the prescribed fees from the repeaters and SC/ST students of other States and remit the same to the University account.

- d. In case of non-receipt of Scholarship/Fee reimbursement of a particular student from the Social Welfare Department for the reasons mentioned therein by the Social Welfare Department, the Principal shall collect the prescribed fee of this semester along with fee of previous semester and remit the same to the University account without fail.
- e. As per Govt. Order No. ಹಜಿಸಿ/ 589/ ಜಿಎಂಎಸ್/ 2013, ದಿನಾಂಕ:05-10-2013 ಮತ್ತು 06-08-2014, the Tuition, Laboratory, Examination, Library and Sports fee (The amount of Fees prescribed by the University or the maximum limit of fees fixed by the BCWD whichever is less) of the Cat-1, 2A, 3A & 3B and other students will be reimbursed to the concerned College Bank Account, for the students who are eligible for admission to the said course and year, subject to the condition that the Annual Income limit which is reflected in the Government Order (Cat-1 students whose Parents' Annual Income is less than or equal to Rs. 2.5 lacs and other 2A, 3A & 3B students whose Parents' annual Income is less than or equal to Rs.1.0 lacs are eligible to apply for the reimbursement of fees).
- f. The candidates belonging to **minorities** (i.e., Muslims, Christians, Buddhists, Sikhs, Anglo Indians, Jains etc.,) whose parents' annual income is less than or equal to Rs. 2,00,000/- (Rupees Two Lakhs only) are eligible to apply for incentive of Rs. 4,000/- from **Minorities Welfare Department (MWD)** as per the norms of MWD (ಸರ್ಕಾರದ ಆದೇಶ ಸಂಖ್ಯೆ: MWD 21/MDS 2011 dated: 02-08-2014).
- g. The principals of the Colleges shall collect the prescribed examination fees from the Cat-1, 2A, 2B, 3A, 3B and other students. The prescribed fee shall also be collected from SC/ST students whose parents' annual income is more than are 2.5 lakhs.
- h. The Principals of the Colleges should give undertaking to the effect that they would get the re-imbursement of Examination fees of students and remit them to the University.
6. **The mere payment of examination fee and submission of application does not entail the student to appear for the examination, unless he/she fulfils all the conditions of the course laid down in the regulation of the course by the University.**
7. The Practical examinations time-table for the course wherever prescribed will be notified by the Chief-Superintendent of the concerned examination centre. The practical examination should be conducted before theory examination. After the completion of all the practical examinations, the practical OMR sheets should be inserted in colored covers, semester wise, course wise, subject/paper wise and seal the same. Sealed Practical OMR sheets covers should be submitted to the Office of the Registrar (Evaluation), Pareeksha Bhavana, Jnana Bharathi, Bangalore. 560056 on or before **20.11.2018** Detailed Time Table for Theory Examination will be notified in due course.
8. Colleges have to collect the practical OMR sheets duly printed with Reg.No and the coloured covers from the Office of the Registrar (Evaluation), Pareeksha Bhavana, Jnana Bharathi, Bangalore. 560 056, on or before **09.11.2018**
9. **The Internal Assessment/Grading (as applicable) shall be submitted through on-line on or before 19.11.2018 to the University website www.bangaloreuniversity.ac.in. Using the same Pass Word given previous year, and also hard copy of the Internal Assessment/Grading (as applicable) should also be submitted on or before 19.11.2018 to the Registrar (Evaluation), Pareeksha Bhavana, Jnana Bharathi, Bangalore. 560 056. IA received after the last date will not be accepted. Therefore, the Principals are requested to pay their personal attention and ensure that IA marks/ grades are correctly submitted before the last date positively to avoid any inconvenience to the students. The Principal of the respective college will be personally held responsible for non-submission of IA marks/Grades. Failure on the part of the Principal in this regard will be viewed seriously and the matter will be reported to**

the commissioner, Higher Education and the Principal Secretary, Higher Education for further action.

10. Late submission of examination applications and DD if any, to the University by the colleges will attract penal fee of Rs.5,000/-.
11. Question Paper Indent Pro-forma will be hosted on University web site www.bangaloreuniversity.ac.in. During the Second week of October 2018, the same should be downloaded and fill the same. Filled question paper indent (Hard Copy only) along with one set of candidate list (for verification & return) should be submitted to the Confidential Section, Examination Branch, Natural Science Block, Central College Premises, Dr. Ambedkar Veedhi, Bangalore-560 001 on or before **31.10.2018**. Failing which Rs.5,000/- will be imposed as penal fee for late submission.
12. **As per regulation governing UG courses, a candidate should complete his/her degree course within Five Academic Years from the date of admission to the First Semester. (ACA - I/UGC - Guidelines/Span Period/17-18 d t. 13.07.2017 Circular)**
13. **As Per resolution of the Academic meeting held on 24.03.2018, the students who have completed their course and could not complete their degree are permitted to appear for I, III, V Semester BA/ BSc/ BCom/ BCA/ BSC(FAD)/ BHM/ BBM etc and VII Semester/ BHM examinations as one time measure subject to the condition that, they shall study and pass the examinations/subject as per the existing syllabus only.**

BA/B.Sc/B.Com/BBM/BHM Semester students with register number starting with 04 and onwards are eligible to appear for the I, III, V and VII Semester examinations. The BCA Students admitted during 2000 and onwards are eligible to appear for the I, III & V semester examinations in the 2K8 syllabus (This Permission only for failed Students not for discontinued Students).

BY ORDER,



REGISTRAR (EVALUATION)

To,

The Principals of all the Affiliated Arts/Science/Commerce/BBM/BBA/BCA/BHM colleges of the Bangalore University.

Copy to:

1. PS to VC/Registrar/Registrar/Registrar (Eva)/Finance Officer, BUB.
2. All Officers/Superintendents of Examination Branch, BUB
3. The Manager, SBI, Bangalore Branch/JB Campus Branch, Bangalore.
4. The Director of Students' Welfare, BUB.
5. M/s Inhawk IT Solutions Pvt. Ltd., Bangalore with a request to host the above notification on the Bangalore University website, and also send SMS alert to all the Principals of the UG Colleges affiliated to Bangalore University. Further, he is required to keep open the website to enable the colleges to upload the details of students as and when they pay examinations fee.
6. The Computer/PRO Sections, BUB.
7. FC/OC.